Photo Specifications for the Production of Student Identity Card

To facilitate the production of the Student Identity Card, you need to have a digital photo that meets the following specifications. The photo must be:

1. a recent passport-style photo showing a full-face view;
2. in colour;
3. taken against a plain light-coloured background (preferably white);
4. clear, in focus and without anything covering your face and head, and contain no other objects or people;
5. with a neutral facial expression and both eyes open;
6. in JPEG or PNG file format (file extension .jpg/ .jpeg / .png) of at least 500KB and no more than 5MB in file size; and
7. rectangular of at least 1200 pixels wide and 1600 pixels tall

Below please find the examples:

☑ Accepted

☒ Head covered	☒ Face covered	☒ Too small head ratio
☒ No Colour	☒ Too dark	☒ Other objects in photo
☒ Not plain background	☒ Glare on glasses	☒ Not full-face view

製作學生證之相片規格

為處理學生證之製作，你需要提交符合以下規格數碼相片，相片需要：

1. 顯示出整張面孔的近照(證件相)
2. 彩色
3. 在淺色背景前拍照 (白色背景為佳)
4. 清楚，對焦準確及沒有任何物件遮蓋你的面孔及頭部，並沒有其他物件或人物在你的相片中
5. 中性面部表情及睜開雙眼
6. 為 JPEG 或 PNG 檔案 (檔案名程為.jpg/ .jpeg/ .png)及檔案大小最少為 500KB 而不大於 5MB
7. 為四邊型，最少為 1200 像素闊及 1600 像素高

請參閱下面的例子:

☑ 接受

☒ 頭部被遮蓋	☒ 面部被遮蓋	☒ 頭部比例太少
☒ 不是彩色照片	☒ 光線不足	☒ 有其他物件在相片
☒ 背景不清晰	☒ 眼鏡位置反光	☒ 不是正面照片